



REQUEST FOR QUALIFICATIONS AND PROPOSALS
City of Torrington BAR Planning Grant –
Downtown MDP & Riverfront
RFQ/RFP #BDR-039-071516

The City of Torrington is issuing this Request for Qualifications & Proposals (RFQ/RFP) to retain a consultant or consulting team for assistance in developing a comprehensive brownfields redevelopment strategy that is supported by market analyses and developed through community outreach that will also create and implement specific redevelopment strategies for targeted sites. The intent is to incorporate the strategy and plan into the City's Plan of Conservation as a way to educate and institutionalize brownfield redevelopment efforts within the defined BAR planning area. The City of Torrington is seeking qualified teams that have the capability and capacity to perform all tasks within the proposed scope of services as defined in our "work plan" which includes, but not limited to Planning Services, Engineering and Design, market analyses through the lens of a micropolitan community and legal experts that understand CT Environmental Laws and their ability to develop a legal framework for the City of Torrington having a 3rd party/private tax collector system.

Interested firms are requested to submit an original and **ten (10) copies (in addition to the hard copy)** and shall be delivered to the Purchasing Department, 140 Main Street, Room 206, Torrington, CT 06790 during normal office hours by no later than **11:00 AM, July 15, 2016**. Proposals received after this date and time will not be accepted. Sealed Envelope(s) should be clearly marked: "**RFQ/RFP #BDR-039-071516, City of Torrington BAR Planning Grant – Downtown MDP & Riverfront**". All questions must be submitted by email to pennie_zucco@torringtonct.org by **July 5, 2016 by 12:00 noon**. Questions will be answered through an addendum which will be posted on the City of Torrington website. Interested firms should check the website 48 hours before the closing date. Firms mailing proposals should allow for normal delivery time to ensure timely receipt of their proposals. **Proposals may not be submitted by e-mail or fax.**

MBE's, WBE's and SBE's ARE ENCOURAGED TO APPLY
AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

CITY OF TORRINGTON

Pennie Zucco
Purchasing Agent
Dated: June 16, 2016



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This request for Qualifications and Proposals includes the following:

- Section I - General Conditions and Submittal Requirements
- Section II - Selection Process & Criteria
- Section III - Project Background & Goals
- Section IV – Scope of Work – Work Plan
- Section V - Appendix

Section I : General Conditions and Submittal Requirements

General Conditions:

The Respondent's submittal shall include an original, **ten (10) copies (in addition to the hard copy)** and shall be delivered to the Purchasing Department, 140 Main Street, Room 206, Torrington, CT 06790 during normal office hours by no later than **11:00 AM, July 15, 2016**. Submittals received after this date and time will not be accepted. Sealed envelope(s) should be clearly marked: "**RFQ/RFP #BDR-039-071516, City of Torrington BAR Planning Grant – Downtown MDP & Riverfront** " Firms mailing proposals should allow for normal delivery time to ensure timely receipt of their proposals. In the case where City Hall is closed for weather related or some other emergency related circumstance, then submittals shall be due the next day when City Hall reopens for business, no later than 11:00 AM on that day. **No fax or e-mail Bids will be accepted.**

All questions must be submitted by **July 5, 2016 by 12:00 PM**. Questions must be submitted by email to the Purchasing Agent at pennie_zucco@torringtonct.org. All questions determined to be of interest to all prospective firms will be answered in writing by an addendum which will be posted on the City and state web sites within a week of the question deadline. It is the responsibility of potential bidders to check these websites for addendum(s). Interested firms should check the website 48 hours before the closing date.

This RFQ/RFP does not commit the City of Torrington to select any Respondent or enter into any contract agreement. The City of Torrington reserves the right to accept or reject any or all RFQ/RFP's; to waive any informalities, and if it is deemed to be in the public's best interest, to enter directly into negotiations with one or more Respondents based on responses to the RFQ/RFP, to request additional information from some or all Respondents. The City of Torrington reserves the right to accept any bid deemed in the best interests of the City of Torrington.

The City will not be liable for any costs incurred by a firm in the preparation or submission of a proposal.

The information provided herein is not intended to and shall not bind the City of Torrington to any of the statements or assumptions set forth herein.

Responses must set forth accurate and complete information for each of the items listed below. At the City's discretion, failure to do so could result in disqualification.

The successful respondent will be expected to be able to commence services as soon as possible upon award, as determined by the City. Any contract entered into by the City and the successful bidder shall provide that the City may terminate the contract upon thirty (30) days' notice to the bidder. The information provided herein is not intended to and shall not bind the City of Torrington to any of the statements or assumptions set forth herein.

There will not be a public opening of this bid

**MBE's, WBE's and SBE's ARE ENCOURAGED TO APPLY
AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

Submittal Requirements:

In your submittal, the City is requesting the following:

1. A cover letter signed by the primary firm, binding the firm to all of the commitments made in the proposal. This shall include the prime consultant contact information and all subconsultants. Note: the City will contract with the primary consultant/firm of the team and all others will be considered subconsultants under the executed agreement.
2. The name(s), business address, phone number, e-mail address of firms and individuals proposed to participate in all tasks identified in the scope of work.
3. A Project Management Plan that identifies the core personnel and their ability to perform the integrated services as described in the work plan in Section IV. Please include the qualifications of each firm and resumes of all the key personnel that would be assigned to this project. Resumes shall not be more than two pages in length.
4. Three references for projects of relevant scope giving the name of the project, project period, and project cost. (Include the names of clients, primary contact person and phone number.)
5. A narrative that outlines the proposed approach, methodology and process to the project including deliverables based upon the work plan as described. (Please see Proposed Scope of Services and anticipated deliverables below.)
6. Proposed timeline outlined by the scope of work and those individuals or consultants performing that work.
7. Proof of Insurance and Liability (See Appendix A)
8. Hourly rates and expense schedule (sealed envelope)
9. Sealed Fee Proposal for Scope of Services. Note: Only the fee proposals for the short listed firms will be reviewed.
10. Fee Proposal and hourly rates and expense schedule must include a statement that the fees remain valid for a period of at least ninety (90) days from the date of its submission.
11. Must include a statement that the proposal remains valid for a period of at least ninety (90) days from the date of its submission.
12. Required Forms - Appendix A & B, Non-Collusion Affidavit (Appendix C), and any additional forms the City may require.
13. Provide any additional information about your firm that is relevant to this RFP that you believe will assist the City in making its selection.

Section II : Selection Process & Criteria

Below is the proposed schedule and timeline for the selection process:

Schedule

Applicants are to respond to this request by **11:00 AM on July 15, 2016.**

All questions must be sent in by **12:00 Noon on July 5, 2016.**

The City will develop a short list of candidates based on the stated selection criteria to interview for the project. The short listed firms will be notified via email or mail and will be provide sufficient notice of the interview date and time.

A decision is expected by the end of July with project kick off in August 2016. Expected timeline for the project is from August 1, 2016 to July 31, 2017.

Selection Criteria

The selection committee will evaluate the applicants based on the following criteria:

- Thoroughness, creativity and clarity of the proposed work, schedule and project management plan to accomplish the objectives of the project.
- Qualifications and experience of personnel to be assigned to the project team.
- Demonstrated capacity to meet schedule. Ability to provide the services within proposed project schedule time constraints.
- Teams clear understanding of the goals and outcomes of the project, project opportunities and constraints that exist within Torrington and the project area.
- Teams experience on similar projects. Preference will be to those teams that have experience specifically with brownfield sites, brownfield redevelopment planning and those with a clear understanding of CT environmental laws as they are applied to brownfield remediation.
- Project team's composition and experience on similar projects.
- Quality and performance of past services.
- Hourly fees and expense schedule.
- Fee Schedule
- References

Section III - Project Background & Goals

Purpose:

Using a Connecticut Department of Economic and Community Development Brownfield Area Revitalization (BAR) Planning Grant, the City of Torrington's mission is to establish a comprehensive brownfield redevelopment strategy/BAR plan supported by market analyses and developed through community outreach that will create and implement specific redevelopment strategies for targeted sites.

Specifically, the City anticipates that the project will achieve the following goals & objectives:

- Comprehensively examine critical drivers of brownfield redevelopment and establish an institutional mechanism to guide implementation.
- Educate the community through a comprehensive planning effort and incorporate the redevelopment strategy or plan into the City's Plan of Conservation and Development.
- Assess market forces within the "micropolitan" statistical area as well as key target sites, develop effective actions to attract development and private investment, examine and identify opportunities to build on the growing interest in arts and culture as economic drivers, and initially identify mechanisms for expanding the Naugatuck Railroad's role in freight and tourism.
- Identify and design pieces of the infrastructure needed for immediate support of viable redevelopment.
- Develop implementation actions for the BAR study area and within the City's current prime redevelopment areas, River Front Recapture and Stone Container/Bus Transit Facility.

History:

As with many towns with an industrial heritage, the City of Torrington's economy flourished through the power of the Naugatuck River in the early 19th century. Demand for goods, services and housing grew as woolen mills and the brass industry established an enduring presence. With the Naugatuck Railroad completed in 1849, Torrington became connected to other population centers and soon was producing a variety of metal products, including needles, brass, hardware, bicycles, and tacks. Industries such as Anaconda Brass, Torrington Manufacturing, Torrington Company, Royal Precision, Hende Machine Works, and Turner and Seymour Manufacturing provided thousands of jobs and sustained the community for decades. Between the 1930s-60s these companies provided approximately 9,100 jobs in Torrington. By 2006, most if not all of these jobs were gone. The Torrington Company alone, as one of Torrington's largest employer, during the peak industrial era, provided 2,400 jobs until closing in 2006.

The 1980s marked the de-industrialization of the Naugatuck River Valley and the impact on Torrington was devastating. Mergers, acquisitions, bankruptcies and the wholesale exodus of companies from the United States left Torrington workers and all of the Naugatuck Valley jobless and its industrial complexes shuttered. The absence of environmental regulations coupled with the lack of understanding of the materials being handled and the waste products being disposed delivered one last blow to Torrington—contamination—thus leaving behind more than a million square feet of underutilized and blighted properties that cast a negative light on all of Torrington.

With a population of 36,383, Torrington serves as the regional economic and institutional center of rural Litchfield County. The City experienced substantial retail development in the last twenty years, which helped restore some of the lost tax base but much of this occurred along well-travelled corridors outside of downtown. A Municipal Development Plan, completed in July 2009, helped to spur a broader discussion of brownfields redevelopment and economic recovery. With construction of a \$67 million judicial courthouse underway on Field Street, and downtown attractions such as the, the

Warner Theatre, the Nutmeg Conservatory for the Arts and Five Points Gallery, the City has embarked on targeted positioning as a cultural/tourism destination while continuing to attract industrial and manufacturing uses.

Torrington is one of the State's 25 Distressed Municipalities—the only distressed community in the 26 municipalities that make up Litchfield County. Due to the size of its population however, Torrington does not qualify for specific state and federal assistance. It is not a Targeted Investment Community, and lacks an entitlement zone. The City cannot qualify for Urban Act funds or State Small Town Economic Assistance Program (STEAP) funding.

The lack of funding presents one challenge, but another is that the statistics do not tell the positive side of Torrington's story. Developers and companies seeking a skilled workforce examine "off-the-shelf" data and quickly dismiss opportunities to invest. But in August 2015, the results of a Bloomberg analysis examining the wealth of micropolitan areas (10,000 to 50,000 in population) ranked Torrington 11th in the country, only 2.47 points separating it from the top spot.

By definition, a micropolitan statistical area is where one or more primary centers within an area have a population center between 10,000 to 50,000 residents but serves a greater population at whole. Torrington, CT is the largest micropolitan statistical area as defined by the US Census Bureau, within the United States with a service area over 180,000 residents with one primary center. This indicates that Torrington serves a greater population outside of our City limits that should be recognized as Torrington continues to promote growth and redevelopment in the economic hub of Litchfield County.

Establishing public and private partnerships can be an effective tool in economic development, and brownfields redevelopment in particular. In Connecticut, municipalities have served as catalysts where real property is exchanged in part for redevelopment in order to increase the property value through private development which in return increases the grand list. In Torrington, this concept is difficult to execute with a private tax collector system. Out of 169 municipalities Torrington is the only municipality in the State of Connecticut that utilizes a private tax collection system for which the City is guaranteed 100% of its property taxes each year. Most municipalities operate with a 97% or 98% tax return and feel the loss of tax delinquent properties which in many cases tend to be blighted or environmentally challenged. Since these towns already experience a loss, acquiring these already non-tax producing properties is easier to justify. For Torrington, acquiring blighted and/or contaminated properties would cause a direct decrease in our tax revenue. While state statutes incentivize, support and protect municipalities with liability concerns when it comes to brownfield redevelopment, the most common course of action is for a town to acquire these properties through tax sales and/or foreclosures, for which the City of Torrington has difficulty doing within this framework.

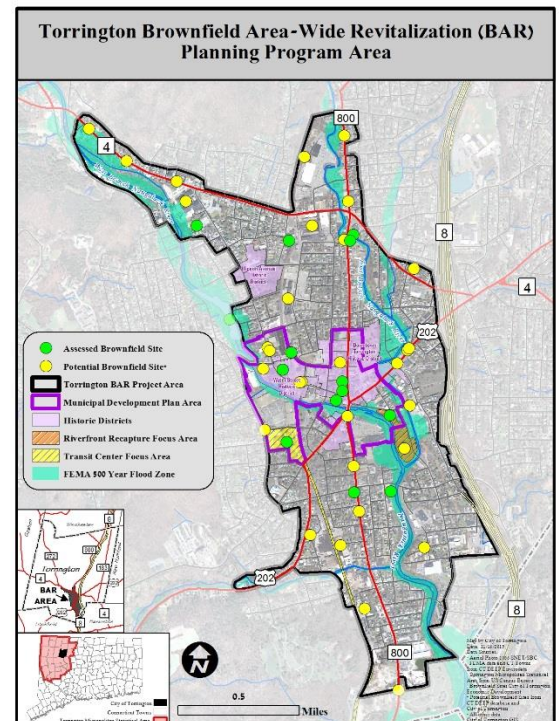
While there are laws that the City of Torrington can leverage to continue its brownfield efforts, the private tax collector provides another layer of complexity for brownfield redevelopment and in essence leaves the burden not only on the City of Torrington but the tax collector themselves. This project will allow the City the opportunity to clearly understand a process for which the City of Torrington and our tax collector can address brownfield properties and to return them back into more favorable tax producing properties. This process will also educate the community as to why it makes sense for the City to remove properties from the tax rolls in order to put these properties back into productive reuse which will not only benefit that property itself but the neighborhoods and communities for which these eyesores directly impact.

Addressing brownfields contamination and overcoming perceptions is critical to continuing Torrington's economic recovery. With the sixth largest mill rate in the state and the detrimental impact, both real and perceived, of brownfields, the City of Torrington is looking to embark on an integrated approach—one that considers legal, market, economic and physical forces in unlocking the hidden assets of its industrial legacy.

BAR GRANT AREA and Target Sites

Figure 1 illustrates the proposed boundary for Torrington's BAR area. Since many of the old industrial factories were scattered throughout the downtown area, many of these industries utilized the east and west branches of the Naugatuck River and utilized the Naugatuck Rail Road. This boundary was developed around these historical facilities and the assets for which they utilized. In addition, the boundary includes major commercial corridors for where smaller brownfield sites may be identified, such as old gas stations and dry cleaner facilities. While our industrial past utilized these areas for industry purposes, today these areas are the most prime areas for redevelopment. The City of Torrington is focused on reclaiming our river and no longer turning our backs to our greatest natural resource.

Note that the BAR area encompasses the Master Development Planned Area, the downtown Core, two historic districts, schools, and multiple residential neighborhoods. Figure 1 also highlights two primary target areas within the BAR area that have already gained much attention for brownfield redevelopment: Riverfront Recapture and the Transit Facility/Stone Container Site.



Riverfront Recapture: In January 2014, the City of Torrington acquired its first brownfield site and within 6 months was able to remediate 1/3 of the property into a parking lot in order to meet a looming EPA Revolving Loan Fund deadline. Not only was the City able to save approximately \$630,000 that once repaid will be utilized to grant loans to private developers and future property owners of brownfield sites as the program intended, the City was able to leverage an additional \$1,000,000 of remediation funds from the State of Connecticut, Department of Economic & Community Development. While looking at the site, it became clear that the City property at 100 Franklin Street along with the neighboring brownfield site, 100 Franklin Drive, once remediated could significantly impact downtown redevelopment and development of the Naugatuck River Greenway system. With that, the City was awarded an additional \$100,000 to assess 100 Franklin Drive in order to understand the challenges that that property presents in order to plan carefully for the future redevelopment of the 9 acre area along the Naugatuck River. The Brownfield strategy that will be identified from the BAR grant will greatly assist the process in attracting developers to this area. Understanding what the market can handle, whether or not a hotel is feasible in this area and how the connections can be made for the Naugatuck River Greenway will be critical in the process of marketing these sites to end users. The City intends to announce a request for expressed interest for developers in the near future. In addition, the MDP calls for the closure of Franklin Street at the 5-way intersection. The City of Torrington piloted this closure over the summer of 2015 to see what impacts a closure would cause and to see how that space can be utilized as a social civic area. The City is prepared to close this section

of the road. The BAR Grant will include the design of this closure which will set the stage for what the infrastructure will look like as the connection to the Naugatuck River Greenway.

Regional Transit Facility/Stone Container/Hendey: Over the past 10 years, the State of Connecticut Department of Transportation has been working with the Northwest Hills Transit District and the Northwest Hills Council of Governments in order to identify a new location for a regional bus transit facility. Today, ConnDOT has focused on 100 Summer Street, otherwise known as the Stone Container/Hendey site. ConnDOT is proposing to acquire a portion of the property in order to construct an immediate need for a bus maintenance garage. The Stone Container/Hendey site is a brownfield area in our downtown that was part of Torrington's historical past. It also sits directly on the Naugatuck Railroad that has recently received \$1.6 million to fix the spurs along the line in order to continue and increase freight lines between Thomaston and Torrington. The Torrington Historic Preservation Trust just recently finalized a study that looked at the redevelopment of the entire site and how it can support a regional transit facility. This report looked specifically at the reuse of the historical buildings and looked at the housing market. Positioning this site as a full transit facility is critical for future funding and attracting developers to the site. In part the BAR grant will review both the ConnDOT plan, past transit feasibility studies including the most recent study conducted by the Historic Preservation Trust in order to ensure the continued support for Transit Oriented Development and to incorporate the underutilized railroad from both a freight and tourism perspective.

Section IV - Scope of Work – Work Plan

Torrington has aggressively worked towards redeveloping brownfields over the last 5 years. With the City's intention of broadening its redevelopment initiative and focusing comprehensively on key target areas, there is an immediate need to develop a mechanism for bringing brownfields back into productive use. Educating the community on the complexities of brownfields and to gain an understanding of the various options the City can consider is also necessary.

The City and region must understand on how the micropolitan market can be utilized as an advantage for economic growth. More importantly, it will assist us in understanding and identifying linkages between current and future markets that promote arts and cultural tourism as well as build upon its existing manufacturing base.

A multi-tasked Work Plan, that includes anticipated deliverables, has been initially developed to achieve the City's objectives outlined below. The respondent is being asked to develop a formalized scope of services based on the work plan below and describe its approach, methodology, process and detail who on the project team would be responsible for such tasks.

Task 1: Initiate Outreach

- Organize a community-wide forum to explain the purpose and need for the BAR grant and begin educating the community on the challenges of brownfields in attracting investment in the City

Task 2: Micropolitan Market Assessment

- Collect and where necessary use commercially-available databases to generate relevant data that will characterize Torrington within the Micropolitan area.
- Identify pertinent businesses and interview to ascertain potential needs and linkages.

- Examine the economic drivers available or that need to be created to support the arts, culture, and tourism.
- Using existing data, provide an initial assessment of the Naugatuck Railroad in expanding opportunities for freight and tourism.
- Develop key strategies to attract market-supported development
- Outline initial implementation actions
- Prepare a summary report
- Prepare a narrative with supporting data to describe and explain the relevance of the Torrington Micropolitan area for insertion in the Plan of Conservation and Development.
- Present findings at a public information meeting and outline next steps

Task 3: Redevelopment Assessment of Focus Areas

- Organize a public information session to explain the purpose and need of a more detailed assessment of the Focus Areas
- 9.3-acre Riverfront Recapture/NIDEC Project Area
 - Review available environmental documentation
 - Examine physical, environmental and economic characteristics affecting the including the NIDEC property and City-owned parcels to determine feasibility of attracting hotel development to meet cultural, tourism and corporate needs;
 - Examine opportunities linked to Naugatuck River Greenway
 - Develop a market capture strategy.
- Former Hendey Manufacturing Company/Stone Container Area
 - Conduct a third-party review of the Connecticut Trust for Historic Preservation-funded market analysis of Hendey Manufacturing Complex
 - Review available communications and documentation pertaining to historic resources and historic resource eligibility
 - Review current State Department of Transportation plans for transit facility
 - Examine physical, environmental and economic characteristics of parcel to identify market-supportable reuse options including potential for capturing freight and tourism opportunities via the Naugatuck Railroad
 - Develop recommendations and implementation actions

Task 4: Infrastructure Planning and Design

- Review infrastructure improvements within the BAR and focus areas that have resulted from previous City or State investment
- Assess additional infrastructure improvements anticipated to support future development in the Focus Areas based on findings of the market assessment
- Prepare design drawings, specifications, cost estimates and bid package for +300 ft. extension in the Riverfront Recapture project area (Franklin Street and Franklin Drive)
- Prepare conceptual design of portion of Naugatuck River Greenway in Riverfront Recapture Project area.

Task 5: Brownfield Strategy and Implementation Guide

- Assemble an interdisciplinary guide to redeveloping brownfields in Torrington including recognizing property owner responsibilities, working within a public-private partnership, seeking state assistance for innocent landowner protection, and funding.

- Develop the legal framework that addresses the process for which the municipality works with the private tax collector.
- Develop a brownfields development flow chart to depict the basic process of brownfield redevelopment.
- Develop a business attraction plan based on the findings of the market assessment and include specific actions for the Focus Areas.
- Prepare a Brownfield Redevelopment summary for inclusion in the POCD that includes the overall redevelopment strategy and process to encourage public and private investment for both the BAR area and Focus Areas.

At the minimum, the City is requesting **three** hard copies of each report, plan, and/or deliverables, including the formats in which they are created; Microsoft office, j-pegs, PDF's, CAD drawings etc.

Section V - Appendix

Appendix A – Insurance Requirements - Indemnification

Appendix B – Acceptance of Terms of the Agreement

Appendix C – Non-Collusion Affidavit

APPENDIX A

REQUEST FOR QUALIFICATIONS AND PROPOSALS

City of Torrington BAR Planning Grant –

Downtown MDP & Riverfront

RFQ/RFP BDR-039-071516

INSURANCE REQUIREMENTS

Certificate of Insurance: All insurance policies must include a Waiver of Subrogation whereby the insured waives its right to subrogate against the City, its subsidiaries, employees, volunteers, directors and officers. Proof of proper insurance coverage, Workers Compensation Insurance, Liability and Property damage, and Vehicle Insurance shall be filed with the City of Torrington Purchasing Agent within 10 days after the award of the bid. The Certificate of Insurance must name the City of Torrington, 140 Main St., Torrington, CT, its subsidiaries, employees, volunteers, directors & officers as the “Additional Insured” and filed with the Purchasing Agent prior to commencement of work. Renewal Certificates of Insurance must be mailed to the Purchasing Agent 10 days prior to the expiration of the required coverage.

NON-DISCRIMINATION

The respondent agrees and warrants that in the performance of the contract pursuant to this solicitation he/she will not discriminate or permit discrimination against any person or group of persons on the grounds of sex, race, color, religion, age, marital status, ancestry, national origin, past history of mental disorder, mental retardation or physical disability or other basis in any manner prohibited by the laws of the United States, the State of Connecticut or the City of Torrington.

INDEMNIFICATION

To the fullest extent permitted by law, the Firm shall indemnify and hold harmless the City and their respective consultants, agents, and employees from and against all claims, damages, losses and expenses, direct, indirect or consequential (including but not limited to fees and charges of attorneys and other professionals and court and arbitration costs) arising out of or resulting from the performance of the Firm’s work, provided that such claim, damage, loss or expense is caused in whole or in part by any negligent act or omission by the Firm, or breach of its obligations herein or by any person or organization directly or indirectly employed or engaged by the Firm to perform or furnish services, or anyone for whose acts the Firm may be liable, regardless of whether or not it is caused in part by a party indemnified hereunder.

As to any and all claims against the City or any of its consultants, agents or employees by any employee of Firm, by any person or organization directly or indirectly employed by Firm to perform or furnish any of the work, or by anyone for whose acts Firm may be liable, the indemnification obligation under this section shall not be limited in any way by any limitation on the amount of type of damages, compensation or benefits payable by or for Firm under worker’s or workman’s compensation acts, disability benefit acts or other employee benefit acts.

APPENDIX B

**REQUEST FOR QUALIFICATIONS AND PROPOSALS
City of Torrington BAR Planning Grant –
Downtown MDP & Riverfront
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Acceptance of Terms of this Agreement

Name of Proposer:

Contact Person:

Address:

City/State/Zip:

Telephone: _____ Fax: _____

E-mail: _____

Authorized Signature _____ Title: _____

Name Printed: _____ Date: _____

It is agreed by the above signed proposer that the signature and submission of this proposal represents the proposer's acceptance of all terms, conditions, and requirements of the proposal specifications, and, if awarded, the proposal will represent the agreement between the parties.

The proposer agrees that the cost of any work performed, materials furnished, services provided, or expenses incurred, which are not specifically delineated in the proposal documents, but which are incidental to the scope, intent, and completion of this contract, shall be deemed to have been included in the prices for the various items scheduled.

APPENDIX C

**REQUEST FOR QUALIFICATIONS AND PROPOSALS
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NON-COLLUSION AFFIDAVIT

STATE OF _____ COUNTY OF _____

I, _____, being first duly sworn, deposes and says that:

1. I am _____ of _____, the Bidder that has submitted the attached Bid for " _____ ";
2. I am fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such bid;
3. Such Bid is genuine and is not a collusive or sham Bid;
4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees or parties of interest, including this affiant, has in any way colluded, conspired, connived or agreed directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with such Contract, for which the attached Bid has been submitted nor has it in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the price of any Bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the City of Torrington or any person interested in the proposed Contract; and
5. The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of it agents, representatives, owners, employees, or parties in interest, including this affiant.

(Printed) _____

(Signed) _____

(Title) _____

Subscribed and sworn to before this _____ day of _____, 20_____.

Notary Public Printed

Notary Public Signature

My Commission Expires _____

(Notary Seal)

NOTE: Documents must be signed before and sealed by a Notary Public. Only documents bearing a notary seal will be accepted.